

**Lincoln University Faculty Regular Meeting Minutes**  
**September 3, 2019, 12:30 PM**  
**Ware Center Theater**

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**Patricia A. Joseph, Ph.D.**  
**Dean of the Faculty**  
**Presiding**

The meeting was called to order by Dean Joseph at 12:33 p.m.

**A. APPROVAL OF AGENDA**

- a. A Quorum of 55 (3 at the University City) voting members out of 101 was established.
- b. Agenda was properly moved, seconded, and approved with no change.

**B. RATIFICATION OF MINUTES**

- a. The minutes from the April 23, 2019 are properly moved, seconded, and approved.

**C. ACTION ITEMS**

- a. Faculty Council Announcement
  - i. The first Faculty Council meeting will be held on Tuesday September 10, 2019, location TBD, everyone is invited.
- b. Nominations Committee
  - i. Last spring, there was a tie in the election for a non-voting representative to the Board of Trustees. The tie was broken by Dr. Brenda Allen, as Head of Faculty, and Dr. Emmanuel Babatunde was elected.
  - ii. The following elections were held by balloting
    - 1. Assessment and Evaluation Committee:
      - a. One faculty member from SACE is required.
        - i. Dr. Tayibah Behmiah was nominated and elected.
    - 2. Distance Learning Committee:
      - a. One faculty member from SACE is required.
        - i. Dr. Virginia Smith was nominated and elected.
    - 3. Bylaws Committee:
      - a. One faculty member at-large is required.
        - i. Dr. Jeffery Hoogeveen, Dr. Maiko Arichi were nominated; Dr. Arichi was elected.
    - 4. Graduation Studies Committee:
      - a. One faculty member from SACE is required.
        - i. Dr. Virginia Smith was nominated and elected.
    - 5. Promotion, Tenure and Severance Committee:
      - a. One full tenured professor from SACE is required.
        - i. Dr. James Wadley was nominated and elected.

**D. PRESIDENT'S REMARKS**

- a. The President remarked on the issue of African-American Experience ("AAE") class.
  - i. The President discussed the future of the class and that it should be

- within the faculty's power and purview.
- ii. The President offered her thoughts, ideas, and questions to the faculty as to the AAE class in an effort to initiate discussion regarding the AAE class.
  - iii. The President directly posed the following question to the faculty:
    1. Can we offer the vigor and richness necessary in a course like AAE given the diversity and expertise needed to teach the course?
    2. Is offering a new tenure line or two better of use of resources than continuing to use adjuncts.
  - iv. The President expressed that the intention was to propose those questions to the faculty to engage in conversation so that the faculty may discuss and propose what is to change to the AAE course.
  - v. Lincoln has no shortage of scholars across different disciplines which enrich the African-American experience. The University would benefit from reinvestment of some resources into more full-time faculty members.
  - vi. The first-wave of curriculum coherency project received participation from multiple departments and generated good results in re-aligning many of the majors. Next step will focus on getting feedback, re-aligning course numbers, and revising ILO targets in courses.
  - vii. There should be a look at SACE to see what distinctive programs can be offered at SACE, and the President called for support of the SACE faculty and programs.
  - viii. Opening Convocation will be held the following Thursday.
  - ix. The President answered questions regarding the departure/loss of three STEM faculty members over the summer. The President remarked that she was surprised that three STEM faculty left; to her knowledge, some was personal, some was due to travel time, and others were due to better opportunities.
  - x. The President remarked that it is always a difficult task to retain faculty, especially when they don't feel supported or that the institution isn't moving in the direction that supports them.
  - xi. The President reiterated her commitment to support faculty as teacher scholars as well as support for the students we serve. The President restated her commitment to invest in faculty and student success.
  - xii. The President announced that the Provost is on leave to pursue a personal project. As a result, Dr. Oswald Richards as agreed to help to provide some academic leadership.

## E. UPDATES

- a. Faculty Standing Committee Reports
  - i. Dr. Bill Donohue reports that the Assessment and Evaluation Committee had its first meeting of the year. Dr. Donohue was elected chair, and Ms. Nancy Smith was appointed secretary. The committee set goals for the year and times for meetings. The goals involve giving feedback on assessment reports from the past year and taking a first look at Task Stream. Ms. Smith will send updates on the progress of setting up Task

Stream.

- b. Class Deans
  - i. Dr. Mahpiua Deas provided a brief introduction of the Class Deans and their roles as someone who can serve between students and faculty in all area of college life.
  - ii. LSAT and GRE prep classes are being offered by Princeton Review, funded by Title III funding, as credit courses. Over 50 students have signed up.
  - iii. Dr. Deas responded to questions and remarks that the Class Deans will provide more communications as to how faculty can work with the Class Deans because strong communications are most beneficial. Faculty feedback and suggestions are welcome.
- c. On-going EPA Initiatives
  - i. Dr. Anna Hull discussed the on-going collaboration with the EPA. Ms. Watanabe from the EPA introduced the activities, events, and resources that will be offered to Lincoln students and faculty during the coming year. EPA offers guest speaker in a range of environmental sciences, legal, and community engagement areas. EPA staff will be speaking in the First Year Experience programming. Ms. Nancy Evans from the EPA is the coordinator for guest speakers for courses, and all suggestions and requests are welcome.
  - ii. Lunch and learn workshops are available for faculty on various environmental topics. Tools and resources can be used in classes and faculty research:
    - 1. Environmental Justice Screen (mapping and screening tool) introduction will be held on October 24, 2019.
    - 2. Seminar series will be held by EPA staff members on Thursdays during University Hour. All students are also welcome. September 19 on EPA introduction; November 7 on recycling.
- d. Mathematical Sciences
  - i. Dr. Claude Tameze prepared a presentation on Why Students Fail, but the presentation will be postponed to the next faculty meeting due to time.

#### F. ANNOUNCEMENTS

- a. Dr. Chieke Ihejirika announced that Constitution Day is September 17, 2019. Philadelphia City Councilwoman Jannie Blackwell will speak at the Constitutional Day observance in the ICC.

#### G. DEAN'S REMARKS

- a. Dr. Patricia made brief remarks due to the time.
- b. Last day of drop/add is September 4, and roster verification is due September 11.
- c. We have settled into the traditions of holding meetings on Tuesdays: first Tuesday of the month is faculty meeting; second Tuesday is the Faculty Council meeting; Third is Deans' meetings; and fourth and fifth Tuesdays are usually the department meetings.
- d. Lincoln is hoping as many faculty members as possible to get certified to be able to teach summer classes online. Look out for CETL instructions on how to certify.

H. ADJOURNMENT

- a. The meeting adjourned at 1:48 PM.

Dafan Zhang, Secretary